**ASPULL SURGERY**

**Minutes of PPG Meeting on Monday 12th November 2018 (5pm-6pm)**

Attendees: Lorna Prescott, Practice Manager

Helen Kerins Business Transformation Manager, Wigan Borough CCG

GL, PPG Chair

AK, PPG Member

SK, PPG Member

IS, PPG Member

1. **Approval of the April Minutes and Apologies**

The minutes were agreed.

* Mrs AK confirmed that she had attended the practice during recent flu clinics to try and recruit PPG members without success.

1. **Items for Newsletter**

Items for future newsletter were discussed and suggestions were as follows:

* Shingles
* Cervical smears
* Prostate symptoms
* Baby Imms
* Bowel screening (was in last issue)
* Lose Weight Feel Great (to be considered for 2019 newsletter)

It was also suggested that a copy of the newsletter is placed on one of the noticeboards along with stocks on main reception desk.

The practice will aim to have the newsletter out by the end of the month so any additional suggestions need to be with Lorna within the next week.

1. **Logo Competition Update**

Lorna said that she’d received the entries from Our Lady’s RC Primary School but none for any of the other 5 schools invited. Mrs SK said that she’d started to contact the schools approx 10 days after the letters were posted but a number of them hadn’t received the letter, however, one of these schools was Our Lady’s which we have subsequently received entries for. The PPG Chair confirmed he would contact the remaining schools to see if they wanted to be involved or not. If not, we can then move on to judge the entries.

1. **Out of Hours Surgery Usage**

The PPG Chair expressed an interest in how patients were utilising the 7 local Hubs in the Wigan Borough. Lorna said she’d emailed the Hub administrator to obtain our surgery usage figures but hadn’t had a response as yet.

Helen informed everyone that the Hubs are under consultation with a view to reducing their number. This is at the very early stages so no further information is available at the present time.

1. **Flu Jab update**

Lorna said she didn’t have up to date statistical data but could confirm that we have nearly used all our vaccine orders.

1. **Practice News: Dr Wildon Leaving**

Lorna informed the PPG members that sadly Dr Wildon is leaving the practice at the end of this month. Lorna said that we had secured locum cover in the interim and the practice continues to actively recruit for a replacement.

1. **Upcoming Events**

The PPG Chair informed members that there were a number of upcoming events that PPG members could become involved in and these are as follows:

Invite to local event for International Men’s Day on 19th November 2018

The UK themes for the Day are  “Making A Difference for Men and Boys” and ” how we can give men and boys better life chances”. The theme is designed to help more people consider what action we can all take to “Make A Difference” and “Give men and boys better life chances” by addressing some of the issues that affect Men and Boys such as:

* The high male suicide rate
* The challenges faced by boys and men at all stages of education including attainment
* Men’s health, shorter life expectancy and workplace deaths
* The challenges faced by the most marginalised men and boys in society (for instance, homeless men, boys in care and the high rate of male deaths in custody)
* Male victims of violence, including sexual violence
* The challenges faced by men as parents, particularly new fathers and separated fathers
* Male victims and survivors of sexual abuse, rape, sexual exploitation, domestic abuse, forced marriage, honour-based crime, stalking and slavery
* The negative portrayal of men, boys and fathers

Starts at 10am at Council Chamber, Town Hall, Library Street, Wigan, WN1 1YN. This event is open to anybody, please feel free to share widely. If you would like to attend places can be booked by contacting [n.higham@wigan.gov.uk](mailto:n.higham@wigan.gov.uk)

Wigan’s Respiratory Flow Programme

Would you like to be involved in improvements taking place in the treatment of people with COPD in the Wigan area? Patients are being listened to and changes are being made to improve the service. If you want to be involved in this exciting project come along and have a chat with us! Coffee & Biscuits will be provided

**Wigan Dates at Sunshine House, Wellington St, Wigan, WN1 3SA**

Monday 3rd December, 2:30pm—4:30pm

Monday 4th February, 2pm—4pm

Monday 1st April, 2pm—4pm

**Leigh Dates at Venue : Leigh Cricket Club, Beech Walk, Leigh, WN7 3LH**

Tuesday 6th November, 2pm—4pm

Monday 7th January, 2pm—4pm

Monday 4th March, 2pm—4pm

Recruitment of Chair for North West Ambulance Service

You may be aware that the current Chair, Wyn Dignan’s term of office will shortly come to an end and a recruitment process for a new Chair has begun.  The trust are keen to involve key stakeholders in the recruitment and I am therefore asking if any of you would like to help in this regard please.  The event will take place on the morning of 3rd December at our HQ in Bolton.  Timings are not yet finalised but I anticipate this to be from around 09.30 to midday.  
   
Shortlisted candidates will be asked to deliver a short presentation on the role of the chair and how they would engage with the stakeholders represented.  There will also be a question and answer session.  Individuals attending will be asked to complete a confidential survey (via survey monkey) at the end of the session to record their views on the candidates.  
   
If you wish to take part in this event please email me, Julie Treharne, at your earliest convenience at [julie.treharne@nwas.nhs.uk](mailto:julie.treharne@nwas.nhs.uk).

How to Beat Stress

Mailshot from Patient Access on how to beat stress and other issues.

1. **Any Other Business**

There was no other business to discuss.

1. **Date/Time of Next meeting**

This was agreed as Monday 14th January 2019 at 5pm for 1 hour meeting.