ASPULL SURGERY PPG

Monday 09 April 2018 Meeting 1700 to 1800 hours

Minutes

In attendance

Graham Lowton Helen Kerins (CCG)

Suzanne Holland

Alison Kilhourey

Apologies:, Sue Korth, David Bramhall, Irene Statham, Francis Leigh

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| AGENDA ITEM | **ACTIONS** |
| **Welcome Introductions**  The group welcomed Helen Kerins from the CCG |  |
| **Minutes of Meeting**  Minutes from December meeting agreed as correct.  Action outstanding – mini survey re ‘% of patients who say the last GP they saw or spoke to was good at involving them in decisions about their care’. SH will pick this up with SK.  No meeting was held in February due to lack of attendance (sickness). | **SH liaise with SK (and Helen)** |
| **Helen Kerins- Business Transformation Manager CCG**  Helen introduced herself and informed the group of the purpose for her attendance. She explained a part of her role as a BTM for North Wigan practices and part of her role is to support PPG’s. She also said there was funding the group could tap into to raise awareness. The group agreed a plan going forward to try to raise awareness of the PPG. The group consented to give Helen their email addresses and phone numbers. Helen will liaise directly with her. | **SH to give Helen contacts and speak to SK.** |
| **MSK meeting**  GL fed back on the MSK meeting- it was well attended with representatives from Chorley, Bolton Oldham. The matter of self-referral was discussed- Wigan do not allow SR however a rep form Oldham said they did. This is currently being looked into. GL reported the meeting was interesting however hadn’t had sight of meeting minutes to go into any detail. |  |
| **Surgery update Wednesday afternoons**  SH updated the group about the decision to be open with a GP/nurse session on Wednesday afternoons. Explained it was because of pressures from GM and that no other practices in GM are closed on Wednesdays. Explained other practices in the borough are going to be open however they can take a collaborative approach for providing appointments and urgent access. |  |
| **New models of access survey**  SH explained a survey was being developed by the CCG in conjunction with practices to get patient opinions on new models of access. The plan is to role this out in the next couple of months and practices to issue to its own patients. Helen will feed this back to the CCG and get a progress update. | H to feed back. |
| **PPG newsletter**  Agreed in Decembers meeting that the newsletter would be April however due to sickness and staff shortages this will need to be rolled back to May or June. Agreed aim for May. Topics for this edition are: Wednesday afternoons, BCS, new models of access (concept), day in the life of, self-care, online access, and concept of school logo comp. GL said he would have a look for any other useful items. SH will ask Rachel to make a start. | SH spk to Rachel |
| **AOB**  GL tasked with asking if Dr Hilditch staying. SH couldn’t answer as he is only working month to month for the foreseeable future. Also asked about Dr Greiss’s absence- SH confirmed Dr Greiss would not be returning to Aspull.  School logo competition- SH suggested this to help raise awareness of PPG this will need approval from the partners first. Helen will liaise with AK/GL for next steps if approval goes ahead.  Discussed the PPG presence in the waiting room would be useful. Especially around encouraging patients to use online access. GL and AK will meet with Bradley Seddon from the CCG so that he can show them how to demonstrate to patients. Helen to confirm date. Poss Wednesday 18th at 2.30pm | SH speak to GP partners  H to confirm |
| Next meeting: Monday 11 June 2018 5pm – 6pm |  |